

# COVINGTON POLICE DEPARTMENT

## STANDARD OPERATING PROCEDURE

**Subject: Nasal Naloxone (Narcan)**

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### **I. Purpose**

To establish guidelines and regulations governing the utilization of Nasal Naloxone (Narcan) administered by trained members of the Covington Police Department. The objective is to treat and reduce injuries and fatalities due to opioid involved overdoses.

### **II. Statement of Policy**

It shall be the policy of the Covington Police Department that all sworn officers be trained in the use of Nasal Naloxone (Narcan). Once trained, sworn officers of the Covington Police Department shall be authorized to carry and administer Nasal Naloxone as directed by this policy, their training, and in accordance with state law. Georgia's 2014 HB 965 provides protection for non-medical individuals from liability when administering Naloxone to reverse an opioid overdose.

### **III. Administration**

The Departmental Training Coordinator will serve as the Naloxone Program Coordinator. The coordinator will be responsible for training, issuing/assigning Nasal Naloxone to sworn employees, record retention to include inventory and documentation of usage, and ordering/replacing Naloxone kits as needed.

### **IV. Procedures**

#### **Naloxone Use**

The Departmental Training Coordinator will assign Naloxone to sworn personnel only after training has been successfully completed. At the minimum, a kit will be stored in each patrol supervisor's vehicle and made available to other officers on each shift. Naloxone may be used when an officer evaluates a person and reasonably believes that person is experiencing an opioid overdose. When administering the Naloxone kit, sworn officers will:

1. Notify dispatch anytime Naloxone has been administered, request that EMS personnel respond, a back-up officer and a supervisor.,

2. Prepare for the possibility of restraining the person for his/her safety and the safety of others,
3. Maintain universal precautions, and
4. Render first aid, including utilizing recovery positioning to avoid the victim vomiting and aspirating, until relieved by responding EMS personnel

**V. Maintenance and Replacement**

1. Replacement of used Naloxone kits will be obtained from the Training Coordinator.
2. Missing or damaged Naloxone kits will be reported in writing on an interdepartmental memorandum from the Shift Supervisor to the Training Coordinator.
3. Monthly inspections of the Naloxone kits shall be the responsibility the Supervisor conducting the monthly inspection.
4. The training coordinator will maintain an inventory list of all Naloxone kits assigned to the Police Department. Nasal Naloxone spray that has not been issued will be stored at the police department under the control of the Departmental Training Coordinator.

**VI. Documentation**

Any officer who uses Naloxone shall submit an incident report to his or her supervisor detailing the nature of the incident and the care that the patient received. A copy of the report must be forwarded to the Training Coordinator.

**VII. Training**

The Departmental Training Coordinator is responsible for insuring officers complete the required training and issuing Naloxone nasal spray to sworn officers once that training is complete. The training for the use of Naloxone may be conducted via department approved on-line training and/or in-person training. At a minimum, the training will include an overview of O.C.G.A. 31-11-55.1 which permits first responders to administer Naloxone to save the life of a person experiencing an opioid related overdose. Training will also include a video provided by the Naloxone vendor previously approved by the Gwinnett, Newton, Rockdale Department of Public Health. All sworn officers will receive bi-annual training relating to the administration of Naloxone.

***This SOP supersedes any SOP previously issued.***

BY ORDER OF THE CHIEF OF POLICE:

**Stacey L. Cotton**  
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Chief of Police