

## **Pawn Shop Applicant**

Dear Applicant:

In accordance with the provision of the City of Covington Ordinance, each person or entity desiring to operate or be an employee of a pawnshop within the city shall first make an application in person to the Covington Police department to obtain its own individual permit to carry on such activity.

**No such permit shall be issued to a person who, within the five years next preceding the date of the application, has been convicted or pled guilty or entered a plea of nolo contendere to a crime constituting a felony, or involving moral turpitude, theft or fraudulent practices, or who has falsified, concealed or misrepresented any material portion of the application.**

**No pawnbroker shall allow any employee to work in a pawnshop unless the employee has been issued a current valid permit.**

Complete the enclosed application for the additional pawnshop license and return it to this office with the following:

- Set of finger print card obtained at the Newton County Law Enforcement Agency (\$5.00 charge)
- A \$35.00 fee (cash, check or money order) paid to the Covington Police Department. A background check will be done at this time and finger print cards will be mailed to Georgia Crime Information Center (GCIC).

Any questions you may have should be directed to Cheryl Vaughn at 770 786 7605.

Sincerely,

Stacey L. Cotton, Chief of Police

Stacey Cotton  
Chief of Police

**Covington Police Department**  
**Application for**  
**Pawn Shop Employee Permit**

Almond Turner  
Assistant Chief



Name \_\_\_\_\_  
(Last) (First) (Middle) (Maiden)

Home Address \_\_\_\_\_  
(Number & Street) (City) (State) (Zip)

SSN \_\_\_\_\_ Phone No \_\_\_\_\_ Date Employed \_\_\_\_\_

Birthdate \_\_\_\_\_ State of Birth \_\_\_\_\_ Age \_\_\_\_\_

Height \_\_\_\_\_ Weight \_\_\_\_\_ Hair \_\_\_\_\_ Eyes \_\_\_\_\_ Race \_\_\_\_\_ Sex \_\_\_\_\_

Driver's License # \_\_\_\_\_ State \_\_\_\_\_

Employer's Name \_\_\_\_\_

Employer's Address \_\_\_\_\_

Employer's Telephone \_\_\_\_\_

Manager's Name \_\_\_\_\_

Manager's Address and Telephone \_\_\_\_\_

Name of Business \_\_\_\_\_

Business Location Address \_\_\_\_\_

Business Telephone \_\_\_\_\_

Upon approval of this application and issuance of a permit, it is understood that the permit must be posted on the premises when on duty and that the same must be exhibited to any duly authorized law enforcement officer or citizen upon request, and that said permit is good for one year from date of application.

Note: I understand that furnishing false or incomplete information will be grounds for denial of this permit. **There is no refund of the fee that accompanies this application if, for any reason, it is denied.**

State of Georgia, Newton County

I, \_\_\_\_\_, applicant, do solemnly swear, subject to criminal penalties for false swearing, that the statements and answers made by me to the foregoing question in this application for a City of Covington license as a pawn dealer are true, and no false or fraudulent statement or answer is made herein to procure the granting of such license. Furthermore, I do solemnly swear that within 5 years from the date hereof I have not been convicted, plead guilty to, or have entered a plea of non contendere to any crime constituting a felony, or involving moral turpitude, theft or fraudulent practices, or who has falsified, conceal or misrepresented any material portion of the application. I am giving the City of Covington Police Department the authority to conduct criminal history background checks on all persons who are listed on this application.

\_\_\_\_\_  
Applicant's signature (Full Name)

I hereby certify that \_\_\_\_\_, applicant, is personally known to me, That he signed his name to the foregoing application after stating to me that he knew and understood all statements and answers made therein, and under oath actually administered by me, has sworn that said statements and answers are true.

This \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public