

Employee Alcohol Applicant

Dear Applicant:

In accordance with the provision of the City of Covington Ordinance, each person desiring to serve or pour alcoholic beverages for on premise consumption within the city shall first make an application in person to the Covington Police department to obtain its own individual permit to carry on such activity.

Employees involved in the pouring or serving of alcoholic beverages must be of good moral character, not convicted of any felony, or any violation of the laws of this state or of any state relating to the sale or manufacture of malt beverages or vinous liquors or distilled spirits, possession, manufacture, or trafficking of any illegal narcotics, sex crimes including prostitution, any crimes against children, driving under the influence, or any other traffic violation as a result of alcohol.

No owner of an on premise consumption establishment shall allow any employee to serve or pour alcohol unless the employee has been issued a current valid permit.

Complete the enclosed application for the employee alcohol permit and return it to this office with the following:

- Set of finger print card obtained at the Newton County Law Enforcement Agency (\$5.00 charge)
- A \$35.00 fee (cash, check or money order) paid to the Covington Police Department. A background check with be done at this time and finger print cards will be mailed to Georgia Crime Information Center (GCIC).

Any questions you may have should be directed to Cheryl Vaughn at (770) 786-7605.

Sincerely,

Stacey L. Cotton, Chief of Police

Stacey Cotton
Chief of Police

Covington Police Department
Application for
Employee Alcohol Permit

Almond Turner
Assistant Chief



Name _____
(Last) (First) (Middle) (Maiden)

Home Address _____
(Number & Street) (City) (State) (Zip)

SSN _____ Phone No _____ Date Employed _____

Birthdate _____ State of Birth _____ Age _____

Height _____ Weight _____ Hair _____ Eyes _____ Race _____ Sex _____

Driver's License # _____ State _____

Employer's Name _____

Employer's Address _____

Employer's Telephone _____

Manager's Name _____

Manager's Address and Telephone _____

Name of Business _____

Business Location Address _____

Business Telephone _____

Upon approval of this application and issuance of a permit, it is understood that the permit must be posted on the premises when on duty and that the same must be exhibited to any duly authorized law enforcement officer or citizen upon request, and that said permit is good for one year from date of application.

Note: I understand that furnishing false or incomplete information will be grounds for denial of this permit. **There is no refund of the fee that accompanies this application if, for any reason, it is denied.**

State of Georgia, Newton County

I, _____, applicant, do solemnly swear, subject to criminal penalties for false swearing, that the statements and answers made by me to the foregoing question in this application for a City of Covington permit as a server or pourer of alcoholic beverages within this city are true, and no false or fraudulent statement or answer is made herein to procure the granting of such license. Furthermore, I do solemnly swear I have not been convicted, plead guilty to, or have entered a plea of non contendere to any crime constituting a felony, or involving moral turpitude, not convicted of any felony, or any violation of the laws of this state or of any state relating to the sale or manufacture of malt beverages or vinous liquors or distilled spirits, possession, manufacture, or trafficking of any illegal narcotics, sex crimes including prostitution, any crimes against children, driving under the influence, or any other traffic violation as a result of alcohol or who has falsified, conceal or misrepresented any material portion of the application. I am giving the City of Covington Police Department the authority to conduct criminal history background checks on all persons who are listed on this application.

Applicant's signature (Full Name)

I hereby certify that _____, applicant, is personally known to me, That he signed his name to the foregoing application after stating to me that he knew and understood all statements and answers made therein, and under oath actually administered by me, has sworn that said statements and answers are true.

This _____ Day of _____, 20_____.

Notary Public